

MINUTES OF THE REGULAR MONTHLY MEETING
THURSDAY, OCTOBER 7, 2021

The Regular Monthly Meeting of the Board of Cooperative Educational Services, Sole Supervisory District, Madison and Oneida counties, was held Thursday, October 7, 2021 in the 2nd Floor Conference Room at the John J. Costello Transportation Center in Oneida, New York. President Donna Isbell called the meeting to order at 5:00 p.m. There was no public comment. The Board recited the pledge of allegiance.

Present: Sally Sherwood – Camden, Douglas Gustin – Canastota, Richard Engelbrecht – Madison, Donna Isbell – Morrisville-Eaton, Suzanne Carvelli – Rome, Joseph Monfiletto – Stockbridge Valley and Patrick Baron – VVS.

Arrived Late: John Costello, Sr. – Oneida

Absent: Harold Jarcho – Hamilton

Also Present: Scott Budelmann – District Superintendent, Lisa Decker – Deputy Superintendent for Finance & Operations, Matthew Williams, Assistant Superintendent for Curriculum & Instruction, Niki J. Maiura – District Clerk.

2021/22-216	A motion was made by Sue Carvelli and seconded by Rich Engelbrecht to amend the agenda to include updated/additional personnel reports, remove the Staff & Curriculum Development presentation and add the FFA Overnight Field Trip Request. There were 6 ayes and 0 nays. The motion carried.	AMEND AGENDA
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2021/22-217	Board President, Donna Isbell and District Superintendent, Scott Budelmann introduced Patrick Longo, Member Relations Manager from the New York State School Boards Association. Mr. Longo presented a <i>Champions of Change</i> banner in recognition of the Madison-Oneida BOCES New Visions Law, Government & Public Administration Class collaboration with Madison County on the Vaccine Call Center. Cindy Ciaralli from Madison-Oneida BOCES and Tina Louis from Madison County spoke about the success of the program and expressed appreciation for the recognition.	CHAMPIONS OF CHANGE PRESENTATION BY NEW YORK STATE SCHOOL BOARDS
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2021/22-218	A motion was made by Pat Baron and seconded by Rich Engelbrecht to approve the minutes of the Regular Meeting held on September 2, 2021. There were 6 ayes and 0 nays. The motion carried.	APPROVE: MINUTES OF 09/02/21 REGULAR MEETING
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2021/22-219	A motion was made by Doug Gustin and seconded by Sue Carvelli to approve the August 2021 Treasurer's Report. There were 6 ayes and 0 nays. The motion carried.	APPROVE: TREASURER'S REPORT FOR AUGUST 2021
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2021/22-220	A motion was made by Doug Gustin and seconded by Rich Engelbrecht to approve the monthly Claims Audit Report. There were 6 ayes and 0 nays. The motion carried.	APPROVE: MONTHLY CLAIMS AUDIT REPORT
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2021/22-221	A motion was made by Rich Engelbrecht and seconded by	BID:
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	Doug Gustin to rescind Line Item #19 on the Furniture bid #21-08-004. There were 6 ayes and 0 nays. The motion carried.	RESCIND LINE ITEM 19 ON FURNITURE BID #21-08-004
2021/22-222	A motion was made by Rich Engelbrecht and seconded by Doug Gustin to re-award Line Item #19 on the Furniture bid #21-08-004, to the lowest responsible bidder meeting the specifications and thresholds and offers the lowest overall cost. There were 6 ayes and 0 nays. The motion carried.	BID: RE-AWARD LINE ITEM 19 ON FURNITURE BID #21-08-004
2021/22-223	A motion was made by Rich Engelbrecht and seconded by Doug Gustin to award the Uniform Service bid #21-08-005, on a total award basis to the lowest responsible bidder meeting the specifications and thresholds and offers the lowest overall cost. There were 6 ayes and 0 nays. The motion carried.	BID: UNIFORM SERVICE #21-08-005
2021/22-224	A motion was made by Rich Engelbrecht and seconded by Doug Gustin to declare the Equipment List as excess or obsolete. There were 6 ayes and 0 nays. The motion carried.	EXCESS/OBSOLETE EQUIPMENT
2021/22-225	A motion was made by Rich Engelbrecht and seconded by Doug Gustin to approve participation in the OCM Joint Bidding for the 2021-2022 school year. There were 6 ayes and 0 nays. The motion carried.	PARTICIPATION IN OCM BOCES JOINT BIDDING
2021/22-226	A motion was made by Rich Engelbrecht and seconded by Doug Gustin to approve the Student Activity Accounts and Advisors for the 2021-2022 school year. There were 6 ayes and 0 nays. The motion carried.	APPROVE: 2021-2022 STUDENT ACTIVITY ACCOUNTS AND ADVISORS
2021/22-227	A motion was made by Sally Sherwood and seconded by Pat Baron to approve the Resignations recommended in the Personnel Report. There were 6 ayes and 0 nays. The motion carried.	APPROVE: RESIGNATIONS
2021/22-228	A motion was made by Sally Sherwood and seconded by Pat Baron to approve the Leaves of Absence recommended in the Personnel Report. There were 6 ayes and 0 nays. The motion carried.	APPROVE: LEAVES OF ABSENCE
2021/22-229	Upon the recommendation of District Superintendent Budelmann, a motion was made by Sally Sherwood and seconded by Pat Baron to approve the Professional Appointments recommended in the Personnel Report. There were 6 ayes and 0 nays. The motion carried.	APPROVE: PROFESSIONAL APPOINTMENTS
2021/22-230	Upon the recommendation of District Superintendent Budelmann, a motion was made by Sally Sherwood and seconded by Pat Baron to approve the Civil Service Appointments recommended in the Personnel Report. There were 6 ayes and 0 nays. The motion carried.	APPROVE: CIVIL SERVICE APPOINTMENTS

2021/22-231	A motion was made by Sally Sherwood and seconded by Pat Baron to approve the Continuing Education Appointments recommended in the Personnel Report. There were 6 ayes and 0 nays. The motion carried.	APPROVE: CONTINUING EDUCATION APPOINTMENTS
2021/22-232	A motion was made by Sally Sherwood and seconded by Pat Baron to approve the Miscellaneous Appointments recommended in the Personnel Report. There were 6 ayes and 0 nays. The motion carried.	APPROVE: MISCELLANEOUS APPOINTMENTS
2021/22-233	A motion was made by Sally Sherwood and seconded by Pat Baron to approve the Consultants recommended in the Personnel Report. There were 6 ayes and 0 nays. The motion carried.	APPROVE: CONSULTANTS
2021/22-234	A motion was made by Sally Sherwood and seconded by Pat Baron to approve the Performing Arts contracts recommended in the Personnel Report. There were 6 ayes and 0 nays. The motion carried.	APPROVE: PERFORMING ARTS
2021/22-235	Upon the recommendation of District Superintendent Budelmann, a motion was made by Doug Gustin and seconded by Sally Sherwood to grant tenure to Gina Calabro in the tenure area of Special Education Coordinator, effective December 13, 2021. The District Superintendent has advised the Board that Gina Calabro holds appropriate certification for the tenure area, and has satisfied any applicable requirements related to annual professional performance review ratings. There were 6 ayes and 0 nays. The motion carried.	APPOINTMENT TO TENURE: GINA CALABRO
2021/22-236	A motion was made by Doug Gustin and seconded by Pat Baron to approve Policy 1001 – Community Use of Board of Cooperative Educational Services Facilities. There were 6 ayes and 0 nays. The motion carried.	POLICY: 1001 – COMMUNITY USE OF BOARD OF COOPERATIVE EDUCATIONAL SERVICES FACILITIES
2021/22-237	A motion was made by Rich Engelbrecht and seconded by Sue Carvelli to approve Policy 1300 – Policy for Disseminating Identifying Information Received Regarding Sex Offenders. There were 6 ayes and 0 nays. The motion carried.	POLICY: 1300 – POLICY FOR DISSEMINATING IDENTIFYING INFORMATION RECEIVED REGARDING SEX OFFENDERS
2021/22-238	A motion was made by Doug Gustin and seconded by Rich Engelbrecht to approve Policy 2200 – Meetings. There were 6 ayes and 0 nays. The motion carried.	POLICY: 2200 – MEETINGS
2021/22-239	The Board moved to the Assistant Superintendent for Curriculum & Instruction Report. Dr. Williams spoke about the students being back and seeing the hands-on learning around campus and at the various sites. He also	ASSISTANT SUPERINTENDENT FOR CURRICULUM & INSTRUCTION REPORT

discussed the Skills USA New York State Fall Leadership Conference, the Oneida Indian Nation Services Agreement and the National FFA Convention & Expo.

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| 2021/22-240 | A motion was made by Sally Sherwood and seconded by Rich Engelbrecht to approve the Skills USA New York State Fall Leadership Conference request. There were 6 ayes and 0 nays. The motion carried. | APPROVE:
SKILLS USA NEW YORK
STATE FALL
LEADERSHIP
CONFERENCE REQUEST |
| 2021/22-241 | A motion was made by Doug Gustin and seconded by Sally Sherwood to approve the Oneida Indian Nation Services Agreement. There were 6 ayes and 0 nays. The motion carried. | APPROVE:
ONEIDA INDIAN
NATION SERVICES
AGREEMENT |
| 2021/22-242 | A motion was made by Rich Engelbrecht and seconded by Sally Sherwood to approve the National FFA Convention & Expo request. There were 6 ayes and 0 nays. The motion carried. | APPROVE:
NATIONAL FFA
CONVENTION & EXPO
REQUEST |
| 2021/22-243 | The Board moved to the Deputy Superintendent for Finance & Operations Report. Lisa Decker updated the Board on COVID-19 testing at the BOCES and the surrounding schools. Mrs. Decker spoke about the various mechanisms for testing, funding, processes, challenges and success. She then turned the floor over to Tara Pawlowski, Director of Business Services to discuss the Finalized 2020-2021 Budget & Return of Surplus and the Annual Report on BOCES Reserves. | DEPUTY
SUPERINTENDENT FOR
FINANCE &
OPERATIONS REPORT |
| 2021/22-244 | A motion was made by Rich Engelbrecht and seconded by Sue Carvelli to approve the Finalized 2020-2021 Budget & Return of Surplus. There were 6 ayes, 0 nays. The motion carried. | APPROVE:
FINALIZED 2020-2021
BUDGET & RETURN OF
SURPLUS |
| 2021/22-245 | A motion was made by Pat Baron and seconded by Rich Engelbrecht to approve the Annual Report on BOCES Reserves. There were 6 ayes and 0 nays. The motion carried. | APPROVE:
ANNUAL REPORT ON
BOCES RESERVES |
| 2021/22-246 | The Board moved to the Audit Committee Chair, Doug Gustin to discuss the Year End Independent Audit Report from D'Arcangelo. | BOARD AUDIT
COMMITTEE REPORT |
| 2021/22-247 | A motion was made by Doug Gustin and seconded by Pat Baron to accept the 2020-2021 Year End Independent Audit Report as submitted by D'Arcangelo & Co, LLP. There were 6 ayes and 0 nays. The motion carried. | ACCEPT:
2020-2021 YEAR END
INDEPENDENT AUDIT
REPORT |
| 2021/22-248 | A motion was made by Sally Sherwood and seconded by Sue Carvelli to move to Executive Session at 6:44 PM to discuss collective negotiations pursuant to article fourteen of the civil service law; matters leading to the appointment, employment, promotion, demotion, | EXECUTIVE SESSION |

discipline, suspension, dismissal or removal of a particular person; and proposed, pending or current litigation. There were 6 ayes and 0 nays. The motion carried.

The President returned to regular session at 7:58 PM.

Dr. John Costello joined the meeting during Executive Session.

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| 2021/22-249 | A motion was made by Pat Baron and seconded by John Costello to authorize the District Superintendent to execute an amendment or addendum to the existing contract between Madison-Oneida BOCES, Oneida County, and the Oneida County Sheriff for School Resource Officer services to the extent necessary to increase the services procured by the equivalent of one additional position, provided that the cost per unit of additional service is consistent with the cost per unit of service in the current contract. There were 7 ayes and 0 nays. The motion carried. | AUTHORIZE THE
DISTRICT
SUPERINTENDENT TO
EXECUTE AND
AMENDMENT OR
ADDENDUM TO
EXISTING SRO
AGREEMENT |
| 2021/22-250 | A motion was made by Sue Carvelli and seconded by John Costello to approve a settlement agreement with an employee pertaining to Education Law Section 3020-a disciplinary charges previously filed. There were 7 ayes and 0 nays. The motion carried. | APPROVE:
SETTLEMENT
AGREEMENT |
| 2021/22-251 | A motion was made by Rich Engelbrecht and seconded by John Costello to indemnify Andrew V. LaLonde based on the Amended Complaint that was filed. There were 7 ayes and 0 nays. The motion carried. | APPROVE:
INDEMNIFICATION OF
ANDREW V. LALONDE |
| 2021/22-252 | The Board moved to the District Superintendent's Report. The following items were discussed: District Superintendents meeting updates regarding the budget, fully funding Foundation Aid, increasing the cap for CTE salaries and DEI work. Mr. Budelmann indicated that there would be a policy addressing DEI presented at next month's meeting. He advised the Board that SED is once again focusing on Graduation Measures and at the January meeting there are slated to be discussions on teacher, teacher aide and bus driver shortages. He also spoke about the NYSCOSS Conference and the camaraderie that such events build, updated the Board on issues in component school districts, Innovative Sprints with District Superintendents, and the most recent SBI meeting. | DISTRICT
SUPERINTENDENT'S
REPORT |
| 2021/22-253 | The Board moved to Board Items. The Board Expense Report was provided and an update was provided regarding the Hamilton Board Representative. Doug Gustin gave an update on advocacy efforts and priorities of the Rural Schools Association and NYSSBA. | BOARD ITEMS |
| 2021/22-254 | A motion was made by Rich Engelbrecht and seconded by | APPROVE: |

John Costello to accept the Resignation of Hamilton Representative Harry Jarcho. There were 7 ayes and 0 nays. The motion carried.

RESIGNATION OF
HAMILTON
REPRESENTATIVE
HARRY JARCHO

2021/22-255 A motion was made by Sue Carvelli and seconded by Rich Engelbrecht to appoint a new Hamilton Representative, Michelle Jacobsen. There were 7 ayes and 0 nays. The motion carried.

APPROVE:
APPOINTMENT OF
HAMILTON
REPRESENTATIVE
MICHELLE JACOBSEN

2021/22-256 A motion was made by Sally Sherwood and seconded by Sue Carvelli to adjourn the meeting at 8:22 PM. There were 7 ayes and 0 nays. The motion carried.

ADJOURNMENT

Respectfully Submitted,

Niki Jo Maiura
Niki J. Maiura, Clerk of the Board